

THE FOSTERING SERVICES REGULATIONS (England) 2011**FOSTER CARER AGREEMENT**

Main Carer (Full Name)

Second Carer (Full Name)

Date of agreement:

Suffolk County Council undertake to:

- a) Provide written information about the child/children at the time of placement, via Care Plan and Placement Planning Meeting.
- b) Provide preparation and training prior to approval. Further training and support will be available post approval to the Foster Carer(s).
- c) Undertake an annual review of the Foster carer household
- d) Remunerate Foster Carer(s) in accordance with the terms outlined in Suffolk County Council's Fostering Fees and Allowance scheme.
- e) Provide details of the complaints procedure and how to contact Ofsted.
- f) Provide insurance to meet any legal liabilities of the Foster Carer(s) arising by reason of a placement.
- g) Visit during placements in accordance with legal requirements and at all times according to National Minimum Standards for Fostering.
- h) Carry out a review at any time if requested by the Foster Carer(s).
- i) Provide full background information, medical consents and a Placement Plan for each child placed as soon as is reasonably practicable.

I/We as Foster Carers(s) agree to undertake as follows:

- a) To promote the child's welfare as if he/she were a member of our own family, having regard to any particular arrangements specified in the placement Plan and Placement Agreement.
- b) To ensure that any information given in confidence in connection with the child or his/her family is kept confidential except where there are safeguarding concerns and is not disclosed without the consent of Suffolk County Council.
- c) To follow [Suffolk County Council's Data Protection Policy](#) and [Privacy Notice](#) in relation to the child/children in your placement.
- d) To ensure that any data breaches/losses are reported to Suffolk County Council in line with its Data Protection Policy. Any breach should be reported to your Supervising Social Worker and to CYPBussupport@ Suffolk.gov.uk
- e) To undertake Data Protection Training as directed by Suffolk County Council
- f) To ensure when accessing the Provider Portal data is kept confidential and not downloaded to devices which are unsecured, accessible by other persons or shared without the consent of Suffolk County Council.
- g) To inform Suffolk County Council in writing of any intended change of address and particulars of persons leaving or joining our/my household, and any other change in our/my personal circumstances and any other event affecting either our capacity to care for a child or the suitability of our household.
- h) Not to administer corporal punishment, or any other measure of control, restraint or discipline which would be detrimental to the child's development or welfare.
- i) Not to permit smoking by anyone in our/my house.

- j) To inform Suffolk County Council immediately of any serious event including illness of the child or any other serious occurrence affecting the child/ren.
- k) To inform Suffolk County Council in writing of any application to undertake childminding or similar day care or to adopt a child.
- l) To permit any person authorised by the Suffolk County Council, Ofsted or by the Area Authority to visit our/my home and see the child at any reasonable time.
- m) To allow the child to be removed from our/my home by Suffolk County Council or a person authorised on their behalf if it is considered that to continue the placement would be detrimental to the welfare of the child.
- n) To return to Suffolk County Council any items on loan including laptops/PCs when ceasing to foster for the local authority.
- o) To inform Suffolk County Council of any accidental overpayment and agree with Suffolk County Council's arrangements to reclaim moneys owed.
- p) To co-operate fully with Ofsted during an inspection of the Fostering Service.
- q) To actively engage in regular fostering supervision visits that take place in the home; the frequency of visits will vary according to need and circumstances but will usually be 4-6 weekly.

Note: The second carer must be seen in the placement and spoken to, by the supervising social worker at least once every 3 months. Where this is not possible, recordings must show the reasons e.g. second carer works away, and what other methods have been employed to communicate with the second carer to seek their views and satisfy the local authority about the quality of their involvement in the fostering task.

- r) To comply with the policies and procedures of the Fostering Service, national minimum standards, and training support and development standards.
- s) To attend training and development opportunities and undertake self-directed learning as necessary. Both carers will be able to demonstrate their learning to their supervising social worker if asked.

Note: The second carer should attend training and have the same learning and development opportunities as the main carer; however, where this is not possible, steps should be taken to ensure learning is shared with them by the main carer and/or supervising social worker.

- t) To complete written records of each child's progress throughout their placement with me. These records will be shared with the child's social worker, the Supervising social worker and by the child should they request access to their files.

Signed:

.....(Main Carer)(Date)

.....(Second Carer)(Date)

.....(Agency Decision Maker)(Date)